

**Oshkosh Public Library
Vouchers Payable
May 2024**

Name	Memo	Paid Amount	Totals
Revolving Expenses			
6310 - Life Insurance			
City of Oshkosh - Revolving Charges	Employer's share of Life Ins	\$367.17	
Total 6310 - Life Insurance			\$367.17
6308 - Dental Insurance			
City of Oshkosh - Revolving Charges	Employer's share of Dental Ins	\$1,349.54	
Total 6308 - Dental Insurance			\$1,349.54
6306 - Health Insurance			
City of Oshkosh - Revolving Charges	Employer's share of Health Ins	\$33,539.52	
Total 6306 - Health Insurance			\$33,539.52
6304 - Wisconsin Retirement Fund			
City of Oshkosh - Revolving Charges	Employer's share of WI Retire	\$11,097.79	
Total 6304 - Wisconsin Retirement Fund			\$11,097.79
6302 - FICA - Employers Share			
City of Oshkosh - Revolving Charges	Employer's share of FICA	\$12,798.46	
Total 6302 - FICA - Employers Share			\$12,798.46
6104 - Overtime			
City of Oshkosh - Revolving charges	Overtime	\$3,996.61	
Total 6104 - Overtime			\$3,996.61
6102 - Regular Pay			
City of Oshkosh - Revolving Charges	Regular pay	\$169,712.26	
Total 6102 - Regular Pay			<u>\$169,712.26</u>
Total Revolving Expenses			<u>\$232,861.35</u>
Contracted Services			
6412 - Contractual Agreement Payments			
Winnefox Library System	Contractual Services - May 20	\$13,257.91	
Total 6412 - Contractual Agreement Payments			\$13,257.91
6415 - Subscription/Licensing Contract			
NMT Partners LLC	Web hosting	\$150.00	
Springshare LLC	LibAnswers Platform	\$1,220.00	
Winnefox Library System	Prime membership	\$139.00	
Total 6415 - Subscription/Licensing Contract			\$1,509.00
6416 - Prevent Maintenance Contracts			
Gordon Flesch Co, Inc	Copier maint	\$37.56	
Gordon Flesch Co, Inc	Copier Maint	\$37.74	
Gordon Flesch Co, Inc	Copier maint	\$6.09	
Gordon Flesch Co, Inc	Copier maint	\$352.22	
Jack's Maintenance Service	Exterior cleaning	\$1,500.00	
Jack's Maintenance Service	Monthly cleaning	\$4,546.00	
Johnson Controls Security Solutions	Fire alarm and sprinkler servic	\$4,676.37	
Winnefox Library System	Xerox Contract	\$115.96	
Total 6416 - Prevent Maintenance Contracts			\$11,271.94
6417 - 3rd Party Contracted Services			
Beez Electric, Inc	Replaced light fixtures	\$513.50	
Beez Electric, Inc	Electrical work	\$518.22	
Gartman Mechanical Services	Repairs to steam boiler	\$720.00	
Gartman Mechanical Services	Plumbing services	\$216.00	
GFL Environmental	Waste disposal	\$700.90	
House Of Flowers	Landscaping	\$574.95	
K and C Pest Control	Inside pest control	\$175.00	
K and C Pest Control	Inside pest control	\$295.00	
Quill Creative LLC	Visual Identity progress	\$1,000.00	

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Unique Management Services, Inc	Collection services	\$422.30	
Winnefox Library System	Collection services	\$270.60	
Total 6417 · 3rd Party Contracted Services			\$5,406.47
6411 · Advertising/Postage/Print			
DPI	Read to a dog posters	\$56.00	
Winnefox Library System	Printing services	\$331.52	
Total 6411 · Advertising/Postage/Print			<u>\$387.52</u>
Total Contracted Services			<u>\$31,832.84</u>
Employee Development & Allowance			
6421 · Employee Training/Development			
MasterCard - RP	Virtual training	\$100.00	
Ripon Public Library	Reimbursement for training	\$404.78	
Ruth Percey	Reimbursement for training	\$1,874.50	
Sarah Read	Reimbursement for training	\$139.23	
Total 6421 · Employee Training/Development			\$2,518.51
6422 · Professional License/Membership			
Bongers, Joe	Kiwanis lunches	\$80.52	
Total 6422 · Professional License/Membership			\$80.52
6423 · Employee Allowance/Reimbursement			
Toland, Sandy	Mileage reimbursement	\$130.87	
Winnefox Library System	OPL van usage	\$0.67	
Total 6423 · Employee Allowance/Reimbursement			<u>\$131.54</u>
Total Employee Development & Allowance			<u>\$2,730.57</u>
Fixed Costs			
6450 · Insurance Expense			
City of Oshkosh - Revolving Charges	McClone Agency	\$130.00	
Total 6450 · Insurance Expense			\$130.00
6454 · Telephone/Internet			
City of Oshkosh - Revolving Charges	Telephone	\$78.93	
MasterCard - RP	Pay phone charge	\$25.00	
Winnefox Library System	US Cellular	\$34.34	
Total 6454 · Telephone/Internet			\$138.27
6455 · Utilities Expense			
City of Oshkosh - Revolving Charges	Utilities expenses	\$7,219.65	
Constellation	Gas services	\$1,721.43	
Total 6455 · Utilities Expense			<u>\$8,941.08</u>
Total Fixed Costs			<u>\$9,209.35</u>
Supplies			
6520 · Office Supplies			
Brodart Co.	Inspirational labels	\$22.62	
Kapco Kent Adhesive Products	Easy book covers	\$547.80	
MasterCard - RP	Sleeve City DVD cases	\$190.94	
MasterCard - RP	Amazon office supplies	\$150.89	
MasterCard - RP	Amazon office supplies	\$194.33	
MasterCard - RP	Sleeve City - DVD cases	\$137.72	
MasterCard - RP	Amazon office supplies	\$460.77	
MasterCard - RP	Amazon office supplies	\$30.00	
MasterCard - RP	Amazon office supplies	\$15.74	
Staples	Staples office supplies	\$860.76	
Winnefox Library System	Amazon office supplies	\$40.07	
Winnefox Library System	Staples office supplies	\$28.16	
Winnefox Library System	Staples office supplies	\$237.04	

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Winnefox Library System	Staples office supplies	\$227.41	
Winnefox Library System	Staples supplies	\$28.80	
Winnefox Library System	Printshop supplies	\$9.00	
Winnefox Library System	Thermal receipt paper	\$5.88	
Winnefox Library System	Staples Supplies	\$5.99	
Total 6520 · Office Supplies			\$3,193.92
6524 · Specialty Supplies			
Baker & Taylor	Library Materials	\$2,073.25	
Baker & Taylor	Library Materials	\$2,815.06	
Cengage Learning	Library Materials	\$396.76	
Cengage Learning	Library Materials	\$155.53	
Ingram	Library Materials	\$95.46	
Ingram	Library Materials	\$169.81	
MasterCard - MD	Library materials	\$5,076.83	
MasterCard - RP	Amazon library materials	\$21.68	
Midwest Tape	Library Materials	\$118.46	
Midwest Tape-Hoopla	Library Materials	\$4,602.81	
Total 6524 · Specialty Supplies			\$15,525.65
6529 · Non-Inventory Supplies			
Beez Electric, Inc	Replaced light fixtures	\$119.76	
Central Stores-City	Paper products	\$771.70	
Fly Me Flag	3 flags	\$360.00	
Gartman Mechanical Services	Repairs to steam boiler	\$283.19	
Gartman Mechanical Services	plumbing services	\$39.50	
Jack's Maintenance Service	Cleaning supplies	\$283.78	
Kitz & Pfeil	Maintenance supplies	\$163.45	
MasterCard - MB	Craft supplies	\$71.91	
MasterCard - MB	West End pizza - book club	\$64.94	
MasterCard - MB	West End pizza- book club	\$129.88	
MasterCard - RP	Amazon - grabbers	\$65.98	
MasterCard - RP	Amazon craft supplies	\$90.11	
MasterCard - RP	Program supplies	\$68.92	
MasterCard - RP	Amazon craft supplies	\$402.41	
MasterCard - RP	Amazon craft supplies	\$90.11	
NeherElectricSupply, Inc	Lighting fixtures	\$412.20	
Winnefox Library System	Switch from CDW	\$16.91	
Winnefox Library System	Cleaning supplies	\$7.49	
Winnefox Library System	Keys	\$8.37	
Winnefox Library System	Lamp for Marcy	\$15.19	
Winnefox Library System	Book club supplies	\$5.99	
Winnefox Library System	Artfest supplies	\$26.43	
Winnefox Library System	Pick n Save supplies	\$29.41	
Total 6529 · Non-Inventory Supplies			\$3,527.63
Total Supplies			\$22,247.20
Rental Expense			
6443 · Lease Expense			
Great America	Copier lease	\$188.27	
Total 6443 · Lease Expense			\$188.27
Total Rental Expense			\$188.27
Total Vouchers Payable			\$299,069.58